



## Getaway Elopement Contract - \$1,000.00 Combination Package

GPS Location: [17<sup>th</sup> Ave. S. & Acklen Ave. Nashville, TN 37212](#) | In Google Maps use "[Belmont Mansion Visitor Parking](#)."

Phone: 615.305.2021 · Email: [Brandon@RichEvents.org](mailto:Brandon@RichEvents.org) · Rev. Brandon Rich, Rich Events/Belmont Mansion

[www.BelmontMansionEvents.com](http://www.BelmontMansionEvents.com) or [www.RichEvents.org](http://www.RichEvents.org)

Ceremony Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ (Subject to approval by Rich Events)

### Please complete all information below about the couple eloping.

Please select \_\_\_ Bride or \_\_\_ Groom

Please select \_\_\_ Bride or \_\_\_ Groom

Name: \_\_\_\_\_  
(First and last; indicate any different "preferred name" for ceremony)

Name: \_\_\_\_\_  
(First and last; indicate any different "preferred name" for ceremony)

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_  
Please use (xxx) xxx-xxxx format

Cell Phone: \_\_\_\_\_  
Please use (xxx) xxx-xxxx format

Street Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

### Please indicate your choices below with a check mark. Please complete this entire section.

Preferred ceremony type: \_\_\_ Wedding \_\_\_ Renewal of Vows

*Note: Couple is responsible to bring a Tennessee marriage license for weddings. Marriage Licenses obtained outside Tennessee are not permitted.*

Preferred ceremony content: \_\_\_ Christian \_\_\_ Non-religious

*Visit [NashvilleClerk.com](http://NashvilleClerk.com) for details on the process.*

Writing personal vows: \_\_\_ Yes \_\_\_ No

*Belmont Mansion is decorated for Christmas from mid-November through early January. No Christmas décor will be removed or altered. The mansion has ongoing*

Planned number of guests: \_\_\_ Limit is 8 guests in addition to the couple eloping. restoration projects which may affect the appearance of the venue.  
All guests must be seated. 8 chairs provided.

### Upgrades: We encourage couples to contact us prior to contract submission with any questions about upgrades.

\_\_\_ Recorded Music \$50. One processional song and one optional recessional song. Equipment provided and run by Rich Events. Couple may select one processional song and an optional recessional song, both of which must be available from iTunes/Apple Music. Selection must be submitted to Rich Events 24 hours before the ceremony or Rich Events will make default selection. If only one song is selected, it will be used for the processional and there will be no recessional. If the couple submits two songs, they must indicate which is for processional and which is for recessional. If the couple does not submit a selection in time, Rich Events will provide a default selection for the processional song, and there will be no recessional song.

\_\_\_ Decorative Floral \$50. Three artificial floral arrangements including one in bay window and two smaller arrangements by the staircase

\_\_\_ Candelabras \$50. Four candelabras total, two on each side of the bay window. Electric candles are provided.

\_\_\_ Elopement Ceremony Samples \$25. Rev. Rich will provide extensive ceremony samples that go well beyond the standard Christian or nonreligious elopement scripts. Client must make selection 24 hours prior to ceremony to avoid default selection.

\_\_\_ Decorative Certificate of Marriage or Renewal, suitable for framing. \$25. Not needed with Davidson County Marriage License

\_\_\_ Commemorative Vows Certificate \$25. Couple's wedding vows printed on certificate paper, suitable for framing.

\_\_\_ Hand-delivery of signed TN marriage license to the Davidson County Clerk \$25. Only for Davidson County paperwork.

\_\_\_ Robe & Stole \$25. Rev. Rich wears ministerial robe and white stole. This must be selected at least 24 hours before ceremony.

\_\_\_ Pre-marital Counseling take-home program \$25. Available for Davidson County and Williamson County, TN marriage licenses. Must be booked at least 5 days in advance of the ceremony to allow time to complete the program and verification.

**We encourage you to contact us prior to contract submission with any questions about any aspect of the elopement.**

**Guidelines of the Rich Events Getaway Elopement at Belmont Mansion**

1. The combined package is \$1,000.00 + any upgrades and must be paid in full upon booking and is nonrefundable, which means there is no refund if the couple cancels. Once the date and time have been approved by Rich Events, the client will be issued an online invoice to pay the \$375.00 venue portion of the package + any upgrades. Elopements of Nashville will issue the other invoice to pay the \$625.00 photography portion of the package + any upgrades. The total time is up to 30 minutes and the total number of guests is 8 in addition to the couple, for a total of 10. The ceremony will be inside the mansion in front of the bay window. This is a simple, intimate elopement ceremony. The only music allowed is the Recorded Music Upgrade. There is no venue preview nor planning meeting, but calls, texts and emails to Rich Events are welcomed.
2. Rich Events provides a standard Christian or non-religious wedding or renewal of vows ceremony, officiated by Rev. Brandon Rich. Couples are welcome to bring brief personally written vows which can be incorporated into the standard Christian or nonreligious ceremony, otherwise standard vows will be provided, unless the Elopement Ceremony Samples upgrade is selected. Clients are not permitted to bring their own officiant, coordinator, photographer, videographer, musicians (no vendors other than Rich Events/Elopements of Nashville) or decorations. The ceremony will begin 5 minutes after the approved arrival time in the contract.
3. The couple eloping and any guests must arrive together, dressed and ready for the ceremony. No separate entrances allowed for the couple eloping, and no first-look photographs. This means that bride and groom may not arrive separately. Couples who bring a child 6 years old or younger must bring another adult (other than the couple) to supervise the child. Alcohol, reception food/beverages and tobacco are not allowed. The couple and guests are not permitted to change into or out of their wedding attire at Belmont. The couple and guests will need to leave immediately at the end of the 30-minute booking. No one is permitted to stay on Belmont property beyond the 30 minutes of the booking, including the couple, guests and photographers. We will conclude 30 minutes after entrance. You have a maximum of 30 minutes on Belmont property.
4. Clients and guests must arrive precisely at the approved time on their contract. Ceremonies will not be delayed or extended due to late arrivals. It is the couple's responsibility to ensure that all parties arrive and depart on time, neither early nor late. If the couple or guests will be transported by Lyft/Uber, shuttle or limousine, they must still arrive and depart on time. The client risks forfeiting all or part of the booking if the group does not arrive in a timely manner. Bookings may be rescheduled to a new available date that is no more than 180 days beyond the original booking date, otherwise the booking is forfeited. The client must notify Rich Events at least 24 hours before a scheduled booking to be eligible for rescheduling, otherwise the booking is forfeited with no refund provided. Rich Events reserves the right to cancel or reschedule a booking due to winter or other weather conditions, a pandemic, or other extraordinary situation that would make it impossible or unsafe to proceed. Rich Events and Elopements of Nashville will send multiple reminder messages in the two weeks leading up to the ceremony. The couple must respond and confirm their booking at least 24 hours prior to the scheduled ceremony to ensure that our teams are prepared. It is crucial that arrival and departure is in accordance with the approved booking, especially since Rich Events hosts multiple ceremonies per day across several venues.
5. Professional photography is required in this package and is provided by Elopements of Nashville. No other paid or non-paid photographers/videographers are allowed. Photography may not continue at Belmont after the approved package time concludes: no exceptions. Indoor photography is restricted to pre-approved spaces. Please note that outdoor photography at Belmont is allowed, time and weather conditions permitting, but restricted to specific areas of campus from the entrance of the mansion extending south to the white marble fountain and to the east and west to the twin gazebos and lawn. Due to time constraints and to ensure the best environment for the ceremony and professional photos, guests may not take photos until the photographers allow it. Rev. Rich reserves the right to intervene if guests do not comply. The client/couple must inform guests in advance to put their cameras and cell phones away until the photographers finish all staged photos toward the end of the booking. Due to limited time, guests should not make requests of the photographers. The photographers have a system and will consult with the couple eloping on requested photos.
6. Rich Events manages elopements at Belmont Mansion and will enforce all Rich Events/Belmont rules and regulations. Violations may result in cancellation without refund. Signature indicates acceptance of all terms and conditions. The provisions of this contract are applicable through December 31, 2023. Upon acceptance of this contract, Rich Events will issue an online invoice to collect the venue fee and Elopements of Nashville will issue an online invoice to collect the photography fee.
7. This is not a traditional wedding. This is an elopement. It is the responsibility of the couple eloping to prepare all guests in advance of the location of the venue, as well as the timeline and special guidelines that the booking carries, especially those that apply to the guests. Since Rich Events and Elopements of Nashville will not have contact with your guests prior to the ceremony, we must rely on you, the eloping couple, to prepare your guests accordingly. This will ensure the best possible experience for everyone. Signature below indicates the client's acceptance of all terms, conditions and guidelines in this contract and in the accompanying invoice.

\_\_\_\_\_  
Client Signature  
(Bride, Groom or other responsible party)

\_\_\_\_\_  
Date of Signature