



Wedding Officiants & Event Management

Spring Haven Gardens Getaway Plus Elopement Contract - \$1,300.00 Package

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Rev. Brandon Rich, Rich Events

Ceremony Date: _____ Arrival Time: _____ (Subject to approval by Rich Events)

Please complete the information below about the couple eloping.

Please select _____ Bride or _____ Groom

Please select _____ Bride or _____ Groom

Name: _____ (First and last. Please indicate any "preferred name" for ceremony.)

Name: _____ (First and last. Please indicate any "preferred name" for ceremony.)

Email: _____

Email: _____

Cell Phone: _____ (Please use (xxx) xxx-xxxx format)

Cell Phone: _____ (Please use (xxx) xxx-xxxx format)

Address: _____

Address: _____

City: _____ ST: _____ Zip _____

City: _____ State: _____ Zip _____

Please indicate your choices below with a check mark. Please complete this entire section.

Ceremony type: _____ Wedding _____ Renewal of Vows

Note: Couple is responsible to bring a valid Tennessee Marriage License for weddings. Marriage Licenses from other states are not legal in TN. Visit NashvilleClerk.com for details on obtaining your Tennessee Marriage License. Visit RichEvents.org to see answers to other frequently asked questions.

Ceremony content: _____ Christian _____ Non-religious

Wedding Rings: _____ Yes _____ No

Planned number of guests: _____ Limit is 12 guests in addition to the couple eloping

- Upgrade Options: _____ Elopement Ceremony Samples \$50. Rev. Rich will provide extensive ceremony samples that go well beyond the standard elopement script.
_____ Decorative Certificate \$25. Customized decorate certificate of marriage or renewal. Check with Rev. Rich for details.
_____ Hand-delivery of signed TN marriage license to the Davidson County Clerk \$25. Only available for Davidson County Clerk paperwork.
_____ Robe & Stole \$25. Rev. Rich can wear his black ministerial robe and white stole. This must be selected at least 24 hours before ceremony.

Spring Haven Gardens Getaway Plus Elopement Guidelines

- 1. The combined package is \$1,300.00 + any upgrades and must be paid in full upon booking, and is nonrefundable. Once the date and time have been approved by Rich Events, the client will be issued an online invoice to pay the \$525.00 venue portion of the package + any upgrades. Elopements of Nashville will then issue the other invoice to pay the \$775.00 photography portion of the package + any upgrades. The total amount of time is up to 60 minutes and the total number of seated guests is 12 in addition to the couple getting married. The ceremony will be in the gardens by the creek, but will be moved inside the mansion in inclement weather. This is a simple, intimate elopement, so there is no music, no processional, and there are no venue previews or planning meetings, but calls, texts and emails to Rev. Rich are welcomed.
2. Rich Events provides a standard Christian or non-religious wedding or renewal of vows ceremony, officiated by Rev. Brandon Rich. Couples are welcome to bring personally-written vows which can be incorporated into the standard Christian or nonreligious ceremony, otherwise standard vows will be provided, unless the Elopement Ceremony Samples upgrade is selected. Clients are not permitted to bring their own officiant, coordinator, photographer or decorations. The ceremony will begin 5 minutes after the approved arrival time in the contract. There is no processional and no bridal party beyond the couple and officiant.
3. The couple and any guests must arrive together, dressed and ready for the ceremony. No separate entrances. Couples who bring a child 6 years old or younger must bring another adult (other than the couple) to supervise the child. Alcohol, reception food/beverages and tobacco are not allowed. The couple and guests will need to leave immediately at the end booking. The couple and guests are not permitted to change into or out of their wedding attire at Spring Haven. No one is permitted arrive before the approved contract time, or to stay on Spring Haven property beyond the 60 minutes of the booking, including the couple, guests and photographers. You have a maximum of 60 minutes on property.
4. Clients and guests must arrive precisely at the approved time on their contract. Ceremonies will not be delayed or extended due to late arrivals. It is the couple's responsibility to ensure that all parties arrive and depart on time. The client risks forfeiting all or part of the booking if the group does not arrive in a timely manner. Bookings may be rescheduled to a new available date that is no more than 365 days beyond the original booking date, otherwise the booking is forfeited. The client must notify Rich Events at least 24 hours before a scheduled booking to be eligible for rescheduling, otherwise the booking is forfeited with no refund provided. Rich Events reserves the right to cancel or reschedule a booking due to winter or other weather conditions, a pandemic, or other extraordinary situation that would make it impossible or unsafe to proceed. No refunds are ever provided. It is crucial that arrival and departure is in accordance with the approved booking.
5. Professional photography is required in this package and is provided by Elopements of Nashville. No other paid or non-paid photographers/videographers are allowed. Photography may not continue at Spring Haven after the approved package time concludes: no exceptions. Any indoor photography is restricted to pre-approved spaces. Outdoor photography will comprise most shots taken, time and weather conditions permitting. Due to time constraints and to insure the best environment for the ceremony and staged photos, guests may not take photos until the photographers are done. The client/couple must inform guests in advance to put their cameras and cell phones away until the photographers finish all staged photos toward the end of the booking.
6. Rich Events manages elopements at Spring Haven and will enforce all Rich Events/Spring Haven rules and regulations. Violations may result in cancellation without refund. Signature indicates acceptance of all terms and conditions. The provisions of this contract are applicable through December 31, 2022. Upon acceptance of this contract, Rich Events will issue an online invoice to collect the venue fee and Elopements of Nashville will issue an online invoice to collect the photography fee.

Client Signature

Bride, Groom or other responsible party

Date of Signature