



Wedding Officiants & Event Management

**Spring Haven Gardens Just Married Elopement Contract - \$500.00 Combined Package (venue + photography)**

545 E. Main Street · Hendersonville, TN 37075

Business Cell 615.305.2021 Web: [RichEvents.org/Spring-Haven](http://RichEvents.org/Spring-Haven) | Email: [brandon@richevents.org](mailto:brandon@richevents.org)

Rev. Brandon Rich, Owner, Rich Events

Ceremony Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ (Arrival time is subject to approval by Rich Events)

*Please complete the information below about the couple eloping.*

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Please select \_\_\_ Bride or \_\_\_ Groom

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Name: \_\_\_\_\_  
(First and last; indicate any different "preferred name" for ceremony)

Name: \_\_\_\_\_  
(First and last; indicate any different "preferred name" for ceremony)

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_  
Please use (xxx) xxx-xxxx format

Cell Phone: \_\_\_\_\_  
Please use (xxx) xxx-xxxx format

Street Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

**Please indicate your choices below with a check mark. Please complete this entire section.**

Preferred ceremony type: \_\_\_ Wedding \_\_\_ Renewal of Vows *Note: Couple is responsible to bring a valid Tennessee marriage license for weddings. Marriage Licenses obtained outside Tennessee are not permitted.*

Preferred ceremony content: \_\_\_ Christian \_\_\_ Non-religious *Visit [NashvilleClerk.com](http://NashvilleClerk.com) for details on the process.*

Exchanging wedding rings: \_\_\_ Yes \_\_\_ No

Planned number of seated guests: \_\_\_\_\_ **Limit is 4 guests in addition to the couple eloping.**

**Upgrades:**

\_\_\_ Decorative Certificate of marriage or renewal, suitable for framing. \$25. **Not needed with Davidson County Marriage License**

\_\_\_ Commemorative Vows Certificate \$25. Couple's wedding vows printed on certificate paper, suitable for framing.

\_\_\_ Hand-delivery of signed Davidson County, TN marriage license to the clerk. \$25. **Only available for Davidson County paperwork.**

\_\_\_ Robe & Stole \$25. Rev. Rich wears his black ministerial robe & white stole. Minimum of 24 hours notice required.

\_\_\_ Pre-marital Counseling take-home program \$25. Available for Davidson County and Williamson County, TN marriage licenses. Must be booked at least 5 days in advance of the ceremony to allow time to complete the program and verification.

**We encourage you to contact us prior to booking with any questions about the upgrades or any other aspect of the booking.**

## Terms and Conditions of the Rich Events Spring Haven Gardens Just Married Elopement

1. The combined package is \$500.00 + any upgrades and must be paid in full upon booking and is nonrefundable. Once the date and time have been approved by Rich Events, the client will be issued an online invoice to pay the \$225.00 venue portion of the package + any upgrades. Elopements of Nashville will then issue the other invoice to pay the \$275.00 photography portion of the package + any upgrades. The total time is up to 15 minutes and the total number of seated guests is 4 in addition to the couple, for a total of 6. The ceremony will be outside in the gardens, weather permitting. The ceremony will be inside the mansion only in the event of inclement weather. This is a simple, intimate elopement, so there is no music, no processional, and there are no venue previews or planning meetings, but calls, texts and emails to Rev. Rich are welcomed.
2. Rich Events provides a standard Christian or non-religious wedding or renewal of vows ceremony, officiated by Rev. Brandon Rich. Just Married Elopements are not allowed music. Clients are not permitted to bring their own officiant, professional photographer, videographer or their own decorations.
3. The couple and any guests must arrive together, dressed and ready for the ceremony. **No separate entrances for the couple eloping, and no first-look photographs. This means that bride and groom may not arrive separately.** The couple and guests are not permitted to change into or out of their wedding attire at Spring Haven. Couples who bring a child 6 years old or younger must bring another adult (other than the couple) to supervise the child during the ceremony and photography. Alcohol, reception food/beverages and tobacco are not allowed. The couple and guests will need to leave immediately at the end of booking. No one is permitted to stay at Spring Haven beyond the 15 minutes of the booking. Total time allowed is up to 15 minutes from entrance to exit, with the ceremony taking approximately 5 minutes. If the couple has personally-written vows, the ceremony and/or time for photos may be abbreviated.
4. Clients and guests must arrive precisely at the approved time on their contract. Ceremonies will not be delayed or extended due to late arrivals. It is the couple's responsibility to ensure that all parties arrive and depart on time. The client risks forfeiting all or part of the booking if the group does not arrive in a timely manner. Bookings may be rescheduled to a new available date that is no more than 180 days beyond the original booking date, otherwise the booking is forfeited. The client must notify Rich Events at least 24 hours before a scheduled booking to be eligible for rescheduling, otherwise the booking is forfeited with no refund provided. Rich Events reserves the right to cancel or reschedule a booking due to winter or other weather conditions, a pandemic, or other extraordinary situation that would make it impossible or unsafe to proceed. No refunds are ever provided. It is crucial that arrival and departure is in accordance with the approved booking.
5. Professional photography is required in this package and is provided by Elopements of Nashville. No other paid or non-paid photographers/videographers are allowed. Photography may not continue at Spring Haven after the approved package time concludes: no exceptions. Ceremony photos and staged photos for this package are taken in close proximity. Due to time constraints and to insure the best environment for the ceremony and staged photos, guests may not take photos until the photographers are done. The client/couple must inform guests in advance to be present in the moment, enjoy the ceremony and staged post-ceremony shots, and put their cameras and cell phones away until the photographers finish all staged photos toward the end of the booking.
6. Rich Events manages elopements at Spring Haven Gardens and will enforce all Rich Events/Spring Haven rules and regulations. Violation of contract guidelines may result in cancellation of the booking without refund. Signature indicates acceptance of all terms and conditions of this contract. The provisions of this contract are applicable through December 31, 2022. Upon acceptance of this contract, Rich Events will issue an online invoice to collect the venue fee and Elopements of Nashville will issue an online invoice to collect the photography fee.

\_\_\_\_\_  
Client Signature

*(Bride, Groom of other responsible party)*

\_\_\_\_\_  
Date