



Wedding Officiants & Event Management

Spring Haven Gardens Just Married Elopement Contract - \$500.00 Combined Package (venue + photography)

545 E. Main Street · Hendersonville, TN 37075

Business Cell 615.305.2021 Web: RichEvents.org/Spring-Haven | Email: brandon@richevents.org

Rev. Brandon Rich, Owner, Rich Events | Mr. Brickey Nuchols, Director of Operations, Rich Events

Ceremony Date: _____ Arrival Time: _____ (Entrance into the venue, approved by Rich Events. Ceremony begins within 2 to 3 minutes.)

Please complete the information below about the couple eloping.

Please select ___ Bride or ___ Groom

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Name: _____ (First and last; indicate any different "preferred name" for ceremony)

Name: _____ (First and last; indicate any different "preferred name" for ceremony)

Email: _____

Email: _____

Cell Phone: _____ Please use (xxx) xxx-xxxx format

Cell Phone: _____ Please use (xxx) xxx-xxxx format

Street Address: _____

Street Address: _____

City: _____ ST: _____ Zip: _____

City: _____ ST: _____ Zip: _____

Please complete this entire section.

Preferred ceremony type: ___ Wedding ___ Renewal of Vows

Preferred ceremony content: ___ Christian ___ Non-religious

Writing personal vows: ___ Yes* ___ No

*Vows should be brief and should be printed or hand-written on paper.

Important Information Regarding Marriage License

Note: The couple eloping is required to bring a valid Tennessee Marriage License for legal weddings. A Marriage License obtained anywhere outside Tennessee is not acceptable. Visit Nashville.gov for information.

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Planned number of seated guests: _____ Limit is 4 guests in addition to the couple eloping. All guests must be seated. 4 chairs provided.

If it will just be the couple present, mark 0 guests.

The following are optional upgrades which are available to enhance your experience:

___ Decorative Certificate of marriage or renewal, suitable for framing. \$25. Do not select this upgrade if you obtain your Tennessee marriage license from Davidson County or Shelby County as those clerks provide a decorative certificate.

___ Commemorative Vows Certificate \$25. Couple's wedding vows printed on certificate paper, suitable for framing. Please note: if not using our standard vows, personally written vows must be typed and sent to Rich Events 24 hours in advance of the ceremony.

___ Robe & Stole \$25. Rev. Rich wears ministerial robe and stole. This must be selected at least 24 hours before ceremony. Please note: Rev. Rich will not wear a boutonniere or any other decoration on the robe and stole.

___ Pre-marital Counseling take-home program \$25. Available for Davidson County and Williamson County, TN marriage licenses. Must be completed at least 5 days in advance of the ceremony to allow time for verification/notarization and electronic delivery of certification document which must be presented to the clerk when obtaining marriage license documents. Certified pre-marital counseling provides a discount off the TN marriage license application fee, but is not a requirement.

Hand-delivery of completed marriage license back to the Davidson County Clerk after the ceremony. Hand-delivery is only available for a marriage license obtained from the Davidson County Clerk in Nashville, TN. Pick one or the other, but not both.

___ Basic Hand-delivery of signed TN marriage license to the Davidson County Clerk \$25. Only available for Davidson County Clerk paperwork. Clerk will send a certified copy of the Certificate of Marriage by regular mail to arrive within 30 days.

___ Premium Hand-delivery of signed TN marriage license to the Davidson County Clerk \$100. Only available for Davidson County Clerk paperwork. Rich Events will obtain 10 certified copies of the Certificate of Marriage and send to the couple by FedEx or UPS with tracking number, to arrive within 10 days. Additional time/charges will apply if shipping outside the U.S.

Terms and Conditions of the Rich Events Just Married Elopement at Spring Haven Gardens

1. The Just Married Elopement is a combined package with separate fees from Rich Events for the venue package and Elopements of Nashville for the corresponding photography package, both totaling \$500.00 + any upgrades, which must be paid in full upon booking and is nonrefundable. Once the date and time have been approved by Rich Events, the client will be issued an online invoice to pay the \$225.00 venue portion of the combination package + any upgrades. Elopements of Nashville will also issue the other invoice to pay the \$275.00 photography portion of the combination package + any upgrades. The amount time is up to 15 minutes and the total number of seated guests is 4 in addition to the couple, for a total of 6. You may not have any additional guests inside the venue or on property (inside or outside) beyond the limits of this package.

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2. Rich Events provides a standard Christian or non-religious wedding or renewal of vows ceremony, officiated by Rev. Brandon Rich. Couples are welcome to bring brief personally written vows which can be incorporated into the standard Christian or nonreligious ceremony, otherwise standard vows will be provided. *If the couple has personally written vows, the ceremony content and/or time for photos may be abbreviated. The ceremony will be planned to be outside, but will be moved inside the mansion in inclement weather, which includes but is not limited to rain, lightning, extreme cold or extreme heat. Rich Events will make the final decision regarding ceremony location due to a weather event or ideal sunlight for photos. Please note that bookings in winter and summer will most likely be indoors with limited staged photos outside after the ceremony, weather permitting. This is a simple elopement, so there is no music and no processional. Preview and planning meetings are not included in this package, but calls, texts and emails are welcomed.

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3. Clients and all guests are to arrive together, dressed and ready for the ceremony. No separate entrances allowed for the couple eloping, and no first-look photographs. Clients and guests are permitted to approach Spring Haven gates no sooner than 5 minutes in advance of the approved booking start time. Clients and guests must wait in their cars until time to enter the gates, which must be precisely at the approved entrance time on their contract. Due to the distance between Spring Haven and downtown Nashville, we discourage Lyft/Uber for transportation as there is limited availability of rideshare cars near the venue. Due to the layout of the driveway, we also discourage buses and limousines. There is no separate indoor waiting area. Ceremonies will not be delayed or extended due to late arrivals. The client risks forfeiting all or part of the booking if the group does not arrive in a timely manner. Clients and guests must leave Spring Haven immediately after the elopement. Clients and guests are not permitted to be on Spring Haven property before or after contract time.

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4. If the client cancels the booking, there is no refund and no rescheduling. If the client postpones the booking, it may be rescheduled to a new available date that is no more than 180 days beyond the original booking date, otherwise the booking is forfeited. The client must notify Rich Events at least 24 hours before a scheduled booking to be eligible for postponement and rescheduling, otherwise the booking is forfeited with no refund provided. Rich Events reserves the right to postpone and reschedule a booking due to winter or other weather conditions, a pandemic, or other extraordinary situation that would make it impossible or unsafe to proceed. No refunds are ever provided. Rich Events and Elopements of Nashville will send multiple reminder messages in the two weeks leading up to the ceremony. The couple must respond and confirm their booking at least 24 hours prior to the scheduled ceremony to avoid default cancellation.

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5. Professional photography is required in this package and is provided by Elopements of Nashville. Videography is available as an upgrade from Elopements of Nashville (must be selected at least 24 hours in advance) for \$150.00 and is delivered same day. No other paid or non-paid photographers/videographers are allowed. Photography is only permitted during the approved package time: no exceptions. Ceremony and all photos, personal and professional, for this package are taken in one location. Guests may not live stream or take photos or video during the ceremony. The client/couple must inform guests in advance to put their cameras and cell phones away until the photographers finish all staged photos toward the end of the booking.

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6. This is not a traditional wedding. This is a ceremony-only elopement. Rich Events and Elopements of Nashville host and photograph multiple elopements per day. Multiple ceremonies and other activities take place at Spring Haven every day. It is the responsibility of the couple eloping to prepare all guests in advance with the location of the venue, as well as the timeline and special guidelines that the booking carries, especially those that apply to the guests. Since Rich Events and Elopements of Nashville will not have contact with your guests prior to the ceremony, we must rely on you, the eloping couple, to prepare your guests accordingly. This will ensure the best possible experience for everyone.

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7. Rich Events manages elopements at Spring Haven Gardens and will enforce all Rich Events, Spring Haven and Elopements of Nashville rules and regulations. Clients are not permitted to utilize their own paid or unpaid vendors at Spring Haven including, but not limited to officiant, coordinator, photographer, videographer or musicians. Clients may have bridal bouquet and boutonniere. The couple may rent these two items from Elopements of Nashville, or the couple may bring these items, along with rings and Tennessee marriage license, when entering the venue. Please note that deliveries to Spring Haven by florists or any other vendor is not permitted. Clients and guests are not permitted to bring decorations. No one with the elopement is permitted to change into or out of wedding attire at Spring Haven. Couples who bring a child 6 years old or younger must bring another adult (other than the couple eloping) to supervise the child during the ceremony and photography. Alcohol, tobacco and illicit substances are prohibited at Spring Haven. Any form of reception food or beverage or reception activity is prohibited. This is a ceremony-only booking. Rich Events reserves the right to prohibit any activity which may pose an undue burden or hazard to the venue, property, staff or guests. **Violation of contract guidelines may result in cancellation of the booking without refund, including a ceremony in progress, withholding officiant signature on marriage license, and withholding all photos taken by Elopements of Nashville.** Client signature on this contract and payment of the accompanying invoices indicates acceptance of all terms and conditions of this contract. The provisions of this contract are applicable through December 31, 2023.

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Client Signature

(Bride, Groom or other responsible party)

Date